

PARISH RECORDS - CHANGE OF NAME OR ADDRESS

Driving Licence, Electoral Register, Dog Licence, Firearms Certificate & Rates.

You must notify your Parish of any change to your name or address. Please complete in **BLACK INK** and return this form (with proof of change of name e.g. marriage certificate, deed poll paper etc) to the Parish in which you are now ordinarily resident and we will amend our records and copy the information to other Parishes as necessary. We may ask you to complete other relevant application forms.

New Name and/or New Address

Surname: **Title:** **Date of Birth:**

Forenames:

Address:

Post Code: JE **Telephone No:**

Previous Name (including Maiden Name) and/or Previous Address

Surname (including Maiden Name): **Title:**

Forenames:

Previous Address:

Post Code: JE **Telephone No:**

Date name/address changed:

DRIVING LICENCE (no charge for amendment)

Driving Licence No. Parish of Issue:

Change of name also submit ONE colour photograph AND your current licence.

Change of address if you have a 5-year pink card licence, also submit ONE colour photograph and your current licence.

Colour photograph must be in sharp focus and clear of the applicant alone taken in last 6 months against a white, cream or light, plain background; size 45mm by 35mm printed on normal photographic paper (at 1200dpi resolution or better, if a digital or scanned photograph); of the head and shoulders with the face covering 65% to 75% of the photograph; no shadows; the face uncovered looking straight at the camera; a neutral expression, with the mouth closed; the eyes open and clearly visible with no sunglasses or heavily tinted glasses and no hair across the eyes; no reflection on spectacles, if worn, and the frames should not cover the eyes; the full head, without any head covering, unless it is worn for religious beliefs; a strong definition between the face and background.

ELECTORAL REGISTER

1. Are you at least 16 years old? YES NO

2(A). Have you been ordinarily resident in Jersey for the period of at least 2 years up to and including today? YES NO

OR

2(B). Have you been ordinarily resident in Jersey for a period of at least 6 months up to and including today, as well as having been ordinarily resident in Jersey at any time for an additional period of, or for additional periods that total, at least 5 years? YES NO

If you answered 'YES' to question 1 and either question 2(A) or 2(B) you are entitled to be registered as an elector under the Public Elections (Jersey) Law 2002. If you are already registered at your previous address your registration will be updated with your new name and/or address. If you have not yet registered your name will be added to the electoral register.

DOG(S)

Do you own a dog over six months old (other than a guide dog for blind/hearing impaired person)? YES NO

If 'Yes' please state number and breed(s) of dog(s)

Do you hold a valid dog licence from your previous Parish of residence? YES NO

FIREARM(S)

Do you own or possess a firearm or firearms or ammunition? YES NO

Please state firearm certificate number (if any)

PARISH RATES

The Rates (Jersey) Law 2005 requires that an owner or occupier of land notify the Parish Hall of any change of name or address within seven days.

Address, including Parish, of ALL land or property which you own or occupy	Description of land/property e.g. shop; 3-bed house; land x vergées	Do you 'Own' or 'Occupy' the land?

OTHER PERSON(S) IN THE HOUSEHOLD

Are there any other person(s) in your household aged 16 years or over who have also moved to this address and who may need to notify the Parish of their change of address? YES NO

If 'YES' please list their name(s) below:

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I confirm that I am ordinarily resident at the address stated overleaf and that all the above details are correct. I give my permission for the Parish to update all my parochial records and to share this information with other Parishes concerned.

Persons entitled to have their name included on the Electoral Register: I understand that, if applicable, my name will be DELETED from the Electoral Register for the district of the previous address stated above as I have ceased to be ordinarily resident at that address and will be ADDED to the Electoral Register for the district of my new address where I am now ordinarily resident.

Owners of registered motor vehicles: I understand that I am required by law to complete and return the vehicle registration documents in respect of every motor vehicle registered in my name to the Driver Vehicle Standards Department (DVSD), La Collette, St Helier, JE1 3UE. I understand that failure to provide DVSD with my new name and/or my new address within 7 days of the change may result in my prosecution.

Office use only

Driving Licence Number	
Document Number	
Electoral Register updated	
Forms sent to others in household	
Dogs Register updated	
Firearms updated	
Rates updated	
Details sent to Parishes of	
Initials	

SIGNED:

Keep your signature within the white box

DATE:

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For office use only